

The Courtyards at Quail Lake Homeowners Association, Inc.
Board Meeting Minutes
July 21, 2020

Due to the COVID-19 Stay at Home order, the Board of Director's meeting was held by email. Present were as follows:

Jim Stroman	President
Steve Mosher	Secretary
Janet Marletto	Treasurer
Derek Patterson	Property Manager

A Board packet was issued by email along with an explanation cover sheet which detailed all of the items which required a vote and which items were for review and discussion.

The following items were unanimously approved by an email vote, with all items being approved 3-0 in favor.

- The May meeting minutes.
- To reinvest the ENT CD continuing with ENT.
- The finances as of June 30th are \$452,627.15 in Total Assets and \$428,303.63 in Reserves.

The following items were reviewed:

- The yearly picnic was canceled due to COVID-19;
- Painting the fire lane curbs in close to being completed along with the Common Area light poles;
- New pet stations have been installed.

The following items were discussed or noted:

- It was agreed to obtain pricing for repairing the patio wall top caps (stucco) and for replacing concrete in different garage entry areas.
- Mr. Stroman updated the master parking permit list and also the contract with Klaus towing was reviewed.
- The May, June and July inspection letters were reviewed.
- The new tree trimming work has been completed by Timberline Landscaping.

The next scheduled Board meeting is August 25, 2020.



Derek Patterson
Property Manager